



**BALCATT A SENIOR HIGH SCHOOL**  
**School Board Annual Public Meeting**  
**Wednesday 27 February 2019**  
**Staff Room**

<b>Minutes of Meeting – 27 February 2019</b>		
<b>Attendees:</b> <b>Community Members:</b> Margaret Banks, Chris Hatton, Carli Sanbrook, Ted Snell <b>Parent Members</b> Georgina Dragicevich-Knight, Helen Notis (Chair), Phillip Saraceni, Igor Veljanoski <b>Principal:</b> Helen Maitland <b>Staff:</b> Kevin Castensen, Tessa Curtis, Kevin Fraser <b>Secretary:</b> Anna Sanzogni <b>Students:</b> <b>Invited guests/observers:</b> Sharon Beccarelli		
<b>1.0</b>	<b>Welcome and Apologies</b>	<b>Actions</b>
1.1	<b>Opening and Welcome</b> The Chairperson opened the meeting at 6pm. Ms Notis welcomed Board members and observers to the first meeting of the School Board for 2019. She introduced and welcomed new Community and Parent representatives: Carli Sanbrook ( <i>Academic Co-ordinator of Professional Practice Secondary School of Education ECU</i> ), Phillip Saraceni ( <i>Year 7 parent</i> ) and Igor Veljanoski ( <i>Year 7 Parent</i> ) who bring a wealth of expertise in the areas of Education, Project Management and Finance to the Board. Anna Sanzogni would continue in the role of secretary as an ex-officio member.	
1.2	<b>Apologies</b> Karen Paull	
1.3	<b>Panel Process for Principal's Position</b> Ms Notis read a statement outlining the Panel Process for the Principal's Position at Balcatta Senior High School.	
<b>2.0</b>	<b>Review of Previous Minutes</b>	
	Helen Notis presented the Board with the minutes of the meeting held on Wednesday 28 November 2018 for approval. Board members endorsed the minutes of the previous meeting as complete and accurate.	
<b>3.0</b>	<b>Correspondence</b>	
	<i>Inward:</i> Mrs Maitland tabled an invitation to Board members from local MLA David Michael to attend afternoon tea with the Minister for Education Sue Ellery on Thursday 7 <sup>th</sup> March at 4pm. <i>Outward:</i> None	
<b>4.0</b>	<b>Election of Chair</b>	
	In accordance with the Balcatta Senior High School's Board Terms of Reference, an election was held for the position of Chair. Ms Curtis nominated Ms Notis for the position and Mrs Banks seconded the nomination. Helen Notis was elected unopposed as Chair of the School Board for 2019.	
<b>5.0</b>	<b>Actions Arising from Previous Meeting</b>	
5.1	<b>Balcatta SHS Upgrade</b> Mrs Maitland briefed the Board on the latest developments in the Balcatta SHS Upgrade. The tender process is underway and the artists in residence Simon Gilby and Gina Moore have conducted workshops with GAT Art students in preparation for the Public Art project.  Architects have outlined demolition and construction timelines and requirements. The first stage entails the demolition of M Block (Rooms 8&9), PE Office and PAT. Affected Learning Areas have a relocation schedule and sea containers for storage of equipment have been located in carparks. As of term two, some areas of the school will be out of bounds for students	
<b>6.0</b>	<b>Finance Update</b>	
	<b>Proposed 2019 Budget</b> Ms Beccarelli presented the Board with the Preliminary One Line Budget Plan Statement and Preliminary Student-Centred Funding Statement, Cash and Salaries Plan issued on 19 February 2019. Student Census numbers are to be confirmed. She also noted the improved 2018 Contributions and Charges collection rate and commended the hard work by the Finance Officer Ms Spencer in attaining this improvement.	
<b>7.0</b>	<b>2018 WACE Report</b>	
	Ms Curtis tabled the 2018 WACE summary. The highlights included: <ul style="list-style-type: none"> <li>• Attainment rate 97% (above Like Schools and state mean of 96%).</li> <li>• ATAR 97.8 (1) – achieved by 2018 DUX J. Chen</li> <li>• ATAR 92+ (4)</li> <li>• ATAR 80+ (4)</li> <li>• ATAR 70+ (9)</li> </ul>	

	<ul style="list-style-type: none"> <li>• Median ATAR 75.5. A significant improvement from 2017 with the majority of students in medium and high triles.</li> <li>• 89% of students completed VET courses.</li> <li>• Students have been offered university places in a broad range of courses.</li> <li>• VET Certificate of Excellence (1)</li> <li>• Certificates of Merit (6)</li> <li>• No ATAR courses had 'red' indicators (Course Mean Scaled Score less than one standard deviation below expected mean). Chemistry and Human Biology improved by 9 points and Physics performed one standard deviation above the expected mean.</li> <li>• EALD and Physics – top two courses for students achieving their best or second best scaled scores.</li> </ul> <p>The school would continue with support and enrichment programs to ensure success for all students. These include: Year 12 ATAR English Master Class, Year 12 mentoring and monitoring of every Year 12 student and OLNA preparation and monitoring.</p> <p>Mrs Maitland stressed the importance of students being in the correct pathways i.e. university TAFE, apprenticeships etc. and that she would follow up conversations which she had with year 12 students in 2018 with personal phone calls to ascertain their post-school destinations. Mrs Banks commended the school for tracking their students beyond school and for using this data to inform future school programs.</p> <p>Mr Veljanoski commented that it is important to have this data particularly with regard to whether students' expectations have been met.</p>	
<b>8.0</b>	<b>Principal's Report</b>	
	The Principal presented a report on the many activities and events, which have taken place since the beginning of the year. Her report also included Academic, Staffing, School Review and Planning updates. Mrs Maitland concluded the report by tabling and discussing the Minister for Education's Statement on School Violence <i>Let's Take A Stand Together</i> .	
<b>9.0</b>	<b>Other Business</b>	
	Ms Notis concluded the meeting by outlining the roles and responsibilities of the School Board.	
<b>11.0</b>	<b>Meeting Close</b>	
	The meeting was closed by Helen Notis at 7 pm.	
<b>12.0</b>	<b>Next Meeting</b>	
	27 March 2019	

Minutes accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Minutes seconded by: \_\_\_\_\_

Date: \_\_\_\_\_

Signed (Chair): \_\_\_\_\_

Date: \_\_\_\_\_

Signed (Principal): \_\_\_\_\_

Date: \_\_\_\_\_