



# Balcatta Senior High School Council

Minutes of Meeting - Wednesday 18 May, 2016		
<p><b>Attendees:</b>  <b>Parent Members:</b> Lara Broomfield, Trudi Dwyer, Svetlana Naumoski, Helen Notis,, Karen Paull  <b>Community Members:</b>  <b>Principal:</b> Stephen Pestana  <b>Staff:</b> Kevin Castensen, Anna Sanzogni  <b>Other:</b> Joanne Allery, Sharon Beccarelli</p>		
<b>1.0</b>	<b>Welcome and Apologies</b>	<b>Actions</b>
<b>1.1</b>	<p><b>Opening and Welcome</b>            The Chairperson Helen Notis opened the meeting at 6.00 pm. Ms Notis welcomed Council members to the third meeting for 2016. She then introduced and welcomed Ms Trudi Dwyer and Ms Karen Paull, parents/caregivers of Balcatta Senior High School students who have expressed an interest in joining the Council.</p> <p>She also welcomed the school chaplain, Ms Joanne Allery who had been invited by the chair to speak about the chaplain's role in the school. Ms Allery has a background in chaplaincy and social work. She works at Balcatta Senior high School two days per week and works with students on a one-to-one basis. Students either elect to see her themselves or are referred by a member of the student services team. Her role does not include case management. Students who are deemed to require further counselling are referred to outside agencies such as Headspace.</p> <p>Ms Allery also mentioned the work of Victory Life (VL) at the school. VL runs the Pancake/Breakfast Club three mornings per week. They also conduct lunchtime sports competitions and concerts and provide a mentoring scheme for our students. Ms Allery commented that VL takes its involvement with the school very seriously. Mr Pestana concurred and commented on the vibrancy and energy which the VL team bring to the school on breakfast mornings.</p> <p>Ms Allery concluded by answering councillor's questions. Ms Notis thanked the chaplain on behalf of the Council for taking the time to attend the meeting and enlighten councillors on this important role within the school.</p>	
<b>1.2</b>	<p><b>Apologies</b>            Margaret Banks, Helen Maitland, Lesley Street</p>	
<b>2.0</b>	<p><b>Acceptance of Previous Minutes</b>            Helen Notis presented Council with the minutes of the meeting held on Wednesday 23 March 2016 for approval. Council endorsed the minutes of the previous meeting as complete and accurate.</p>	
<b>3.0</b>	<p><b>Correspondence</b>  <i>Inward</i> None  <i>Outward:</i> None</p>	
<b>4.0</b>	<b>Actions Arising from Previous Meeting</b>	
<b>4.1</b>	<p><b>Annual Report 2015</b>            Mr Pestana presented councillors with the final copy of the <i>Annual Report 2015</i> which they had seen and commented on in draft form at the previous meeting.</p>	
<b>5.0</b>	<b>Finances</b>	
<b>5.1</b>	<p><b>Financial Statement</b>            The principal tabled and spoke to the <i>Operational One Line School Budget for May 2016</i>. Mr Pestana drew Council's attention to the following:</p> <ul style="list-style-type: none"> <li>• The summary of the school's finances on page one. Mr Pestana noted that the School's major expenditure was on salaries.</li> <li>• The <i>Student-Centred Funding Statement</i> and the <i>Funding Agreement for Schools 2016</i>. The funding agreement must be endorsed by the principal and noted by the School Council chair.</li> <li>• Schedule B which required the school to provide detailed accountability in relation to targeted Initiatives. The School Council's role in this process would become increasingly important. Mr Pestana welcomed the increased accountability as he considered it crucial to the school's continued improvement.</li> </ul>	
<b>5.2</b>	<p><b>Update</b>            Ms Beccarelli:</p> <ul style="list-style-type: none"> <li>• tabled and spoke to the <i>Comparative Budget 18 May 2016</i>.</li> <li>• updated councillors on the progress of facilities' upgrades:               <ul style="list-style-type: none"> <li>- The <i>Home Economics</i> renovation was complete. Teachers and students are looking forward to using the state-of-the-art food and textiles centre. The official handover is scheduled for Monday 23 May 2016.</li> <li>- The <i>multimedia installation</i> in the gym comprising LCD projector, high fidelity speakers and two electronic screens was used for the first time at the Year 11/12 assembly. Organisers and participants commented</li> </ul> </li> </ul>	

	<p>favourably on the quality of the sound, images and ease of operation. It was evident from this first use that this equipment will enhance all future school assemblies and presentations.</p> <ul style="list-style-type: none"> <li>• informed Council of projects in the pipeline: <ul style="list-style-type: none"> <li>- Wrought iron gates in B block and east of front entrance are to be rust-proofed and painted.</li> <li>- New paving is planned for areas near the library and in the staffroom undercover area.</li> <li>- Timber slats are to replace rusted-out screens around canteen area.</li> </ul> </li> </ul>																																			
<b>6.0</b>	<b>IPS School Based Task</b>																																			
	<p>Stephen Pestana tabled the findings of the <i>Council Assessment Survey</i> (IPS School Based Task). Helen Notis and Stephen Pestana led councillors in a discussion of the survey findings. While the findings were largely positive, the following areas of concern emerged:</p> <ol style="list-style-type: none"> <li>1. A lack of awareness in the wider school community of the School Council's membership and role.</li> <li>2. Communication of Council's function, deliberations and decisions to the wider school Community. Councillors agreed that an upgrade of the school's website was crucial in helping to redress this deficit. Mr Pestana informed Council that a new website has been designed and should be up and running by mid-June.</li> <li>3. Composition of Council and succession planning. Council agreed to seek additional community members with a governance/finance/arts background.</li> <li>4. Council's involvement in strategic planning,</li> </ol> <p>As there was insufficient time in the meeting to discuss the survey findings in depth or to develop strategies to address areas of concern, councillors agreed to meet after school as a working party to address survey findings and develop improvement strategies. Council also agreed to accept invitations from Shenton College and Belmont Community College to attend their board meetings as observers.</p>	<p>Stephen Pestana to organise:</p> <ol style="list-style-type: none"> <li>1. Meetings of School Council working party.</li> <li>2. Representatives from Balcatta SHS to attend Shenton College and Belmont Community College Board meeting as observers.</li> </ol>																																		
<b>7.0</b>	<b>Balcatta Senior High School Behaviour Policy</b>																																			
	Mr Pestana informed Council that the school is developing a new School Behaviour Policy. The draft policy will be presented to Council for discussion and comment.																																			
<b>8.0</b>	<b>Uniforms</b>																																			
	<p>Ms Notis informed Council that the school logo on a number of the new school uniforms is incorrect. The supplier did not consult the style guide. The Business Manager has undertaken to resolve the issue with the supplier and ensure that all new uniforms conform to the style guide.</p> <p>Ms Dwyer asked if there had been any feedback on the new uniform from the students. Ms Notis said that while students liked the new style, the material was hot in summer and students were addressing this by purchasing a mix of the old and new styles.</p>	Ms Beccarelli to resolve logo issue with uniform supplier and ensure that logos on all new uniforms conform to the style guide.																																		
<b>9.0</b>	<b>Principal's Report</b>																																			
	<p>The Principal, Mr Pestana presented his report in which he discussed the following:</p> <p><b>School Events</b> A number of significant events have been held at the school during the term. These include:</p> <ul style="list-style-type: none"> <li>○ A very successful G&amp;T Art camp at New Norcia.</li> <li>○ A dignified and moving Anzac Day Assembly.</li> <li>○ Lightning Carnivals for Years 7-10.</li> <li>○ Year 8 Engagement Camp to Jurien Bay.</li> </ul> <p><b>School Numbers</b></p> <table border="1"> <tr><td>Year 7</td><td>78</td></tr> <tr><td>Year 8</td><td>115</td></tr> <tr><td>Year 9</td><td>112</td></tr> <tr><td>Year 10</td><td>119</td></tr> <tr><td>Year 11</td><td>121</td></tr> <tr><td>Year 12</td><td>97</td></tr> <tr><td>TOTAL:</td><td>642</td></tr> </table> <p><b>School Plan</b> A new plan is required for 2017-19. The new plan will be aligned to the DET plan guided by IPS process.</p> <p><b>Student Performance</b> <i>Behaviour</i> The suspension rate has changed dramatically as the result of the new behaviour policy.</p> <p><b>2015 - Semester 1</b></p> <table border="1"> <thead> <tr> <th>Students Suspended</th> <th>Students Suspended %</th> <th>Total Number of Suspensions</th> <th>Total Days Suspended</th> <th>Average Days Suspended</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>4.4</td> <td>48</td> <td>88.5</td> <td>1.8</td> </tr> </tbody> </table> <p><b>2016 - Semester 1</b></p> <table border="1"> <thead> <tr> <th>Students Suspended</th> <th>Students Suspended %</th> <th>Total Number of Suspensions</th> <th>Total Days Suspended</th> <th>Average Days Suspended</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>1.2</td> <td>9</td> <td>25</td> <td>2.8</td> </tr> </tbody> </table> <p>Mr Pestana spoke briefly about a critical behaviour incident which had occurred at the school.</p>	Year 7	78	Year 8	115	Year 9	112	Year 10	119	Year 11	121	Year 12	97	TOTAL:	642	Students Suspended	Students Suspended %	Total Number of Suspensions	Total Days Suspended	Average Days Suspended	30	4.4	48	88.5	1.8	Students Suspended	Students Suspended %	Total Number of Suspensions	Total Days Suspended	Average Days Suspended	8	1.2	9	25	2.8	
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	<p>The student was new to the school and his behaviour was unprovoked and unexpected. The school's emergency response systems functioned well. Mr Pestana answered councillors' questions about the incident.</p> <p><i>Standards Tests</i> OLNA A number of students in each of the following year groups did not meet the standard in at least one component of the OLNA:</p> <table border="1" data-bbox="233 327 588 443"> <tr> <td>Year 10</td> <td>59</td> </tr> <tr> <td>Year 11</td> <td>40</td> </tr> <tr> <td>Year 12</td> <td>14</td> </tr> <tr> <td>Total</td> <td>113</td> </tr> </table> <p>There are a number of year 12 students who may not meet the new WACE Graduation requirements.</p> <p>Year 7 and 9 students have just completed NAPLAN tests</p> <p><i>Attendance</i> Mr Pestana presented attendance rates for March and May. All years have a 90% + attendance rates.</p>	Year 10	59	Year 11	40	Year 12	14	Total	113	
Year 10	59									
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<b>9.0</b>	<b>Other Business</b>									
	Ms Notis has been approached by members of the local Rotary Club who wish to strengthen their ties with the school.									
<b>10.0</b>	<b>Meeting Close</b>									
	The meeting was closed by Helen Notis at 7.25 pm.									

**Next Meeting Wednesday 15 June 2016**

Minutes accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Minutes seconded by: \_\_\_\_\_

Date: \_\_\_\_\_

Signed (Chair): \_\_\_\_\_

Date: \_\_\_\_\_

Signed (Principal): \_\_\_\_\_

Date: \_\_\_\_\_