



Balcatta Senior High School Council

Minutes of Meeting - Wednesday 15 June, 2016		
<p>Attendees: Parent Members: Trudi Dwyer, Svetlana Naumoski, Helen Notis Community Members: Principal: Stephen Pestana Staff: Kevin Castensen, Helen Maitland, Anna Sanzogni Students: Matthew Milner, Shannon Muggeridge Other: Sharon Beccarelli</p>		
1.0	Welcome and Apologies	Actions
1.1	<p>Opening and Welcome The Chairperson Helen Notis opened the meeting at 6.00 pm. Ms Notis welcomed Council members to the fourth meeting for 2016.</p>	
1.2	<p>Apologies Margaret Banks, Lara Broomfield, Chris Hatton, Karen Paull, Ted Snell, Lesley Street</p>	
2.0	<p>Acceptance of Previous Minutes Helen Notis presented Council with the minutes of the meeting held on Wednesday 18 May 2016 for approval. Council endorsed the minutes of the previous meeting as complete and accurate.</p> <p>Mr Pestana presented Council with the minutes of the School Council IPS Working Party meetings held on Wednesday 26 May 2016 and Thursday 3 June 2016. Members of the Working Party endorsed the minutes as complete and accurate.</p>	
3.0	Correspondence	
	<p><i>Inward:</i> None <i>Outward:</i> None</p>	
4.0	Actions Arising from Previous Meeting	
4.1	<p>Uniforms The issue of incorrect logos is being resolved.</p>	
5.0	Finances	
5.1	<p>Financial Statement The principal tabled and spoke to the <i>Operational One Line School Budget for June 2016</i>. Mr Pestana drew Council's attention to the following:</p> <ul style="list-style-type: none"> • The summary of the school's finances on page one. Mr Pestana noted that the School's major expenditure was on salaries. • Cash report figures are on track. 	
5.2	Update	
	<p>Ms Beccarelli tabled and spoke to the <i>Comparative Budget 8 June 2016</i> and updated Council on the recently completed audit. Although a formal report has not yet been issued, the auditor has indicated that school policies and processes are sound.</p> <p>Ms Beccarelli informed Council of the current collection rate for Contributions (50%) and Charges (65%). Letters will be sent before the end of term to the parents/guardians of Year 11 and 12 who have not paid fees. There is still \$35,000 to be collected from Year 12 and \$74,500 from Year 11.</p> <p>The Finance Committee, in consultation with the staff of Balcatta Senior High School, is developing a Reserve Plan for major infrastructure renewal. The basketball/tennis courts and Science department re-fit are examples of projects which have been flagged as worthy of consideration.</p>	
6.0	IPS	
	<p>Mr Pestana tabled the preliminary findings of the Staff IPS survey which showed overwhelming support from the staff for this initiative.</p>	
6.1	School Council Working Party Recommendations	
	<p>Council reiterated its support for IPS and agreed to the following recommendations from the Working Party:</p> <ol style="list-style-type: none"> 1. Survey different groups within the school community to gauge support for IPS: <ol style="list-style-type: none"> 1.1 Staff Survey 1.2 Parent Survey 1.3 Student Survey 2. Publicise the role and composition (membership) of School Council in the next Balcatta Update. 3. Include a photo of Council members and Council update in next Balcatta Bulletin. 4. Give IPS background and update in next newsletter to parents. Include link to parent survey. <p>Shannon Muggeridge shared her experience of the IPS process in her primary school which she felt strengthened the school by enhancing community pride and staff, parent and student</p>	

	commitment to a shared vision for school improvement.	
6.2	Council Membership Terms	
	Mr Pestana clarified the composition of the School Council. The two new student members Mathew Milner and Shannon Muggerridge are joined by new parent members, Trudi Dwyer and Karen Paull. Council also agreed to extend its community membership and invite Professor Ted Snell from UWA, a distinguished Art educator and critic and Chris Hatton MLA for Balcatta to join the Balcatta Senior High School Council.	
6.3	School Council Code of Conduct	
	Council agreed to adopt the <i>Code of Conduct for Council Members</i> as outlined in DET <i>Unincorporated Councils Information Package</i> with the following amendments: 1. The addition of a statement relating to councillors' expected behaviour if approached by the media. 2. Add Balcatta Senior High School logo to amended Code of Conduct.	Ms Street to amend <i>School Council Code of Conduct</i> and present to next meeting.
7.0	Principal's Report	
	In order to concentrate on further discussion of the IPS process, the Principal's report was not presented at this meeting.	
8.0	Students' Report	
	Ms Notis welcomed the two new student representatives, Matthew Milner and Shannon Muggerridge to their first meeting for 2016. The students expressed their thanks for the opportunity to represent the student body on Council. In their report, they discussed: <ul style="list-style-type: none"> • The School Ball which was held at Fraser's in Kings Park. The theme for this year's ball was the 'Enchanted Garden'. They reported that it was an amazing night with great food, atmosphere and decorations. The photo booth was a great success. • Exams - Year 9 students have just completed the NAPLAN and Year 10 students had their first taste of exams. Year 11 and 12 students are awaiting the results of their first semester exams. • New Jacket Designs - Leavers jackets design templates were distributed to Year 11 students. Students would also like to design a new warmer winter jacket for lower school students. • New online attendance system SEQTA has just been introduced. Despite some teething problems, the system appears to be more efficient and enables classes to get under way more quickly. • Guest Speakers during Mentor classes. Year 11 and 12 students have had an opportunity to listen to a number of interesting and informative guest speakers: <ul style="list-style-type: none"> - The Blind Surfer – Derek Rabelo - Drink and Drown – Surf Life Saving Association - Australian Defence Forces - Careers 	
9.0	Other Business	
	There was no other business.	
10.0	Meeting Close	
	The meeting was closed by Helen Notis at 7.35 pm.	

Next Meeting Wednesday 10 August 2016

Minutes accepted by: _____

Date: _____

Minutes seconded by: _____

Date: _____

Signed (Chair): _____

Date: _____

Signed (Principal): _____

Date: _____